

**Government Polytechnic for women, Sirsa**  
**Subject: OBPD (20/08/2024 to 29/11/2024) 14 weeks**  
**Branch: OMCA 5th sem (By. Shivani Pahwa)**

| Chapter no. | Chapter/unit Name  | Sub Topic | Subject Sub-Topic Name  | Weeks     |
|-------------|--|-----------|---|-----------|
| 1           | Overview of Organizational behaviour                               | 1.1       | Introduction and Meaning of OB                                  | 1st week  |
|             |  | 1.1       | Definition of OB  |           |
|             |  | 1.2       | Importance of OB  |           |
|             |  | 1.3       | Elements of OB  |           |
|             |  |           | <b>Revision of above topics</b>                                 |           |
|             |  | 1.5       | Challenges of OB (half)   | 2nd week  |
|             |  | 1.5       | Challenges of OB (next half)                                    |           |
|             |  | 1.5       | Opportunities for OB (half)                                     |           |
|             |  | 1.5       | Opportunities for OB (next half)                                |           |
|             |  |           | <b>Revision of above topics</b>                                 |           |
|             | <b>Problem solving session in the class of complete unit</b>       | 3rd week  |   |           |
|             | <b>Complete test of unit-1</b>                                     |           |   |           |
| 2           | Attitude and Perception  | 2.1       | Intoduction and Attitude and Perception                         | 3rd week  |
|             |  | 2.1       | Concept and definition of attitude                              |           |
|             |  | 2.2       | Factors in attitude formation                                   |           |
|             |  |           | <b>Revision and Problem solving session of topic 2.1</b>        | 4th week  |
|             |  | 2.3       | Concept and definition of perception                            |           |
|             |  | 2.4       | Factors influencing Perception                                  |           |
|             | <b>Revision and Problem solving session of topic 2.3 &amp; 2.4</b> |           |   |           |
|             | <b>Complete test of unit-2</b>                                     |           |   |           |
| 3           | Motivation and Leadership  | 3.1       | Meaning and definition of motivation                            | 5th week  |
|             |  | 3.2       | Types of motivation   |           |
|             |  | 3.3       | theories of motivation (Maslow's theory)                        |           |
|             |  | 3.3       | Herzberg theory   |           |
|             |  | 3.3       | theory X and theory Y   |           |
|             |  |           | <b>Revision of above topics</b>                                 | 6th week  |
|             |  |           | <b>Problem solving session in the class of topic-3.1 to 3.3</b> |           |
|             |  |           | <b>class test of above topics</b>                               |           |
|             |  | 3.4       | Meaning and Definition of leadership                            |           |
|             |  | 3.5       | Qualities and traits of a good leader                           |           |
| 3.6         | Styles of leadership (half)  | 7th week  |   |           |
| 3.6         | styles of leadership (next -half)                                  |           |   |           |
|             | <b>Revision of complete unit</b>                                   |           |   |           |
|             | <b>Problem solving session of complete unit</b>                    |           |   |           |
|             | <b>Complete test of unit-3</b>                                     |           |   |           |
| 4           | Personality Development  | 4.1       | Introduction of personality                                     | 8th week  |
|             |  | 4.1       | Meaning and definition of Personality                           |           |
|             |  | 4.2       | Importance of personality                                       |           |
|             |  | 4.3       | Determinants of personality                                     |           |
|             |  |           | <b>Revision of above topics</b>                                 |           |
|             |  | 4.4       | Personality traits  | 9th week  |
|             |  | 4.5       | Impact of individual personality on OB                          |           |
|             |  |           | <b>Revision of above topics</b>                                 |           |
|             | <b>Problem solving session of complete unit</b>                    |           |   |           |
|             | <b>Complete test of unit-4</b>                                     |           |   |           |
|             |  | 5.1       | Introduction of Interpersonal skills                            | 10th week |
|             |  | 5.1       | Concept and components  |           |
|             |  | 5.2       | Teamwork- meaning and advantages                                |           |
|             |  | 5.3       | Factors contributing to the success of team                     |           |
|             |  |           | <b>Revision of above topics</b>                                 |           |

|                    |                      |        |  |           |
|--------------------|----------------------|--------|--|-----------|
| 5                  | Interpersonal skills |        | <b>Class test of above topics</b>  | 11th week |
|                    |                      | 5.4    | Peer Pressure  |           |
|                    |                      | 5.5    | social and cultural etiquette in promoting team work   |           |
|                    |                      | 5.6    | Mannersism and grooming  |           |
|                    |                      |        | <b>Revision of above topics</b>  |           |
|                    |                      |        | <b>Problem solving session of above topics</b>   | 12th week |
|                    |                      |        | <b>class test of topic-5.4 to 5.6</b>  |           |
|                    |                      |        | <b>Revision of complete unit-5</b>   |           |
|                    |                      |        | <b>class test of complete unit-5</b>   |           |
|                    |                      |        | <b>feedback of students regarding this unit</b>  |           |
| class presentation | unit 1 to 5          | unit1  | class presentation of unit-1 in the class (G-1)<br>class presentation of unit-1 in the class (G-2)<br>Written test of unit-1 | 13th week |
|                    |                      | unit-2 | class presentation of unit-2 in the class (G-1)<br>class presentation of unit-2 in the class (G-2)                           |           |
|                    |                      | unit-3 | Written test of unit-2<br>class presentation of unit-3 in the class (G-1,2)  | 14th week |
|                    |                      | unit 4 | Written test of unit-3<br>class presentation of unit-4 in the class (G-1,2)  |           |
|                    |                      | unit-5 | class presentation of unit-5 in the class (G-1,2)  |           |