

**4th Sem / Branch : OMCA**  
**Sub.: English & Communication Skills - II**

Time : 3Hrs. M.M. : 100

**SECTION-A**  
**Note:** Multiple choice questions. All questions are compulsory  
(10x1=10)

- Q.27 d) We agreed to his proposal  
e) Don't spit on the floor  
You have late for dance class for some reason. Ask for permission to come in. Frame the conversation between you and your teacher in a dialogue.
- Q.28 Describe a garden that you visited last week with your friend.
- Q.29 What is the basic purpose of listening?
- Q.30 Explain the idioms:  
a) Ran after b) Broke into  
c) Call a spade a spade d) A child's play  
e) Be on cloud nine
- Q.31 Correct the spelling of the misspelt words:  
a) Acadmy b) Campaine  
c) Bitrayal d) Fragrene  
E) Megistrate
- Q.32 What do you know about mai etiquettes?
- Q.33 Write a paragraph on the importance of computer in education.
- Q.34 Change the following sentences into interrogative.  
a) Everyone wants a happy life  
b) I avoid clever people  
c) This flower has no fragrance  
d) She is going to the market
- Q.35 Write any three barriers to listening

**SECTION-D**

- Note:** Long answer type questions. Attempt any two questions out of three questions.  
(2x10=20)
- Q.36 Write a letter to your father describing youth festival in your college.
- Q.37 Write a paragraph in hundred words on India at the Olympics.
- Q.38 How will you send an email? Explain.

- Q.1 Make verb from noun. Authority  
a) Authoritative b) Authorise  
c) Author d) None of the above
- Q.2 Change into negative: She sings a song  
a) She was not sing a song  
b) She does not sing a song  
c) She not sing a song  
d) She do not sing a song
- Q.3 Spill the beans means:  
a) to be untidy  
b) To be very talkative  
c) To reveal something that is supposed to be kept secret  
d) To leave a place quickly
- Q.4 Choose the correct spelling  
a) Diarrhoea b) Diarhea  
c) Diarrhea d) Diarrohea
- Q.5 The phrase A hard nut to crack means  
a) An interesting problem  
b) A difficult problem  
c) A unique problem  
d) A simple problem
- Q.6 Choose the correct spelling  
a) Fascinating b) Facinating  
c) Faccinating d) Facenating

- Q.7 Complete idiom : A wild goose  
 a) Face b) Chess  
 c) Fake d) Chase
- Q.8 Select the correct sentence  
 a) None of them is of much use in practical life  
 b) None of them is of much use in practical life  
 c) None of them is of very use in practical life  
 d) None of them are of much use in practical life
- Q.9 E-mail stands for :  
 a) Electrical Mail  
 b) Electronic Messaging Service  
 c) Electronic Mail  
 d) All of these
- Q.10 Make the sentence interrogative - "The dog barks all the time".  
 a) Does the dog bark all the time?  
 b) Does the dog barks all the time?  
 c) Do the dog bark all the time?  
 d) Do the dog barks all the time?
- They always go to the shop of the man who greets them with a smile on his face speaks to them politely and in nice to them in behaviour. Politeness has been called the oil of the social machine".
- Q.11 Give a suitable title to the passage.  
 Q.12 What is a great virtue?  
 Q.13 What type of people are always disliked?  
 Q.14 Give antonyms of the following words:  
 a) Civilised b) Popular  
 Q.15 Give synonyms of the following words:  
 a) Rude b) Selfish  
 Q.16 Use the following words in sentence of your own:  
 a) Offence b) Angry  
 Q.17 List any two words from the passage that have suffix with them.  
 Q.18 What are the qualities of a polite person?  
 Q.19 What type of a shopkeeper is liked by all?  
 Q.20 What does politeness mean?

### SECTION-C

**Note:** Short answer type questions. Attempt any twelve questions out of fifteen questions. (12x5=60)

- Q.21 You have gone to attend the marriage function of your friend. How will you take leave from the functions? Frame dialogues for the given situation.  
 Q.22 Describe the meaning of listening. How is it different from hearing?  
 Q.23 Write the five uses of email.  
 Q.24 Describe a monument that you have recently visited.  
 Q.25 Change the following nouns into verbs:  
 a) Affection b) Admiration  
 c) Glory d) Belief  
 Q.26 Change the following sentence into passive voice:  
 a) He will give me a watch  
 b) Obey your parents  
 c) It is time to take tea.

### SECTION-B

**Note:** Objective type questions. All questions are compulsory. (10x1=10)

Politeness is a great virtue. A man who behaves politely towards others is not only respected but loved also. People speak well of them on all occasions. No one can be angry with him. Politeness towards other means that we are civilized and cultured. A rude person can never be called cultured. He will always give offence to other by his bad manners. But a polite person will always please other by his polite behaviour and good manners. Politeness means considerations for the feelings of others. A polite man always puts the feeling of other first. He will not say things that will hurt them. He will not speak in a rude way. Politeness is necessary for success in life. Rough rude and selfish people are always disliked kind, polite and selfless people are always popular. A rude shopkeeper is never liked by the customers.